

**APPLICATION FOR
FACULTY DEVELOPMENT FELLOWSHIP
COVER SHEET¹
University of Nebraska-Lincoln**

Name of Applicant _____

College _____

Department _____

Initial Hire Date _____ Current Rank _____

Title of Project _____

Proposed dates of fellowship (check one and indicate year):

Fall 20____ Spring 20____ Academic Year 20____ - 20____ Other _____

Previous Leaves:

Dates: from _____ to _____ Type* _____ With pay? _____

Dates: from _____ to _____ Type* _____ With pay? _____

Dates: from _____ to _____ Type* _____ With pay? _____

Please indicate any further leaves on a separate sheet. *Type of leave should be FDF, Personal, etc.

Please check the appropriate one of these items:

- The applicant currently has external funding.
- The applicant currently has a proposal pending for external funding.
- The applicant plans to write at least one external proposal as part of the FDF.
- The applicant's professional work is such that no external funding is appropriate.

Please explain your (checked) response:

Statement of how the applicant's duties will be covered during the leave:

¹ Attach a statement by the applicant (typically at most three pages) describing the proposed project, including an updated report on the activities and accomplishments from any previous paid leaves, a description of the work to be undertaken during the proposed leave, and an explanation of the benefits of the proposed leave to the University and the faculty member.

I hereby acknowledge that I have read, understand, and agree to follow the rules regarding Academic Leaves of Absence contained in Section 3.4.3.1 of the Bylaws of the Regents ([link](#)) and the rules regarding Faculty Development Fellowships contained in Section 4.2.3 of the Policies of the Board of Regents ([link](#)), if I should be approved for such a leave. In particular, I understand that:

- Faculty who have held full-time appointments within the University of Nebraska for six years or more at the rank of assistant, associate, or full professor, or at the rank of assistant, associate, or full professor of practice are eligible for participation in the Faculty Development Fellowship program. Faculty are encouraged to take advantage of this opportunity throughout their careers, and six full years of service must elapse between Faculty Development Fellowships.
- Faculty Development Fellowships are awarded on a competitive basis: each year, there is one Faculty Development Fellowship available for every 10 eligible faculty members.
- A Faculty Development Fellowship provides full pay for one-half of the normal appointment period, or 50% of regular pay for all of the normal appointment period. In the latter case, the faculty member may accept outside funds as a supplement, up to the level of the faculty member's normal full-time compensation. The University will continue to make its full contribution to the various employee benefit programs in which the individual is enrolled.
- It is required that the faculty member spend at least one year in the employment of the University after completing the Faculty Development Fellowship or reimburse the University for the full amount of the Faculty Development Fellowship, including benefits.
- If, after a Faculty Development Fellowship is awarded, it becomes apparent that the specific proposal for the fellowship cannot be implemented, the award may be continued on the basis of an alternative proposal, or deferred, or withdrawn, upon mutual agreement by the faculty member, the department chair, the dean, and the appropriate Vice Chancellor (the Vice Chancellor for the Institute of Agriculture and Natural Resources for IANR faculty, and the Executive Vice Chancellor for all other faculty).
- Upon return to normal academic duties, the faculty member is required to file a written report with the appropriate Vice Chancellor on the activities of the Faculty Development Fellowship. This brief report should include: comparison of the actual activities to those outlined in the proposal, relationship of the activities to the faculty member's professional growth within his or her discipline, and the ways in which the experience gained during the Fellowship period will improve his or her performance as a faculty member at the University.

Signature of Applicant

Date

Approvals:

Chair Date

Dean Date

Executive Vice Chancellor Date
or
Vice Chancellor, IANR